

# Fullerton Service League of Boys

## President's Volunteer Service Award (PVSA)



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# What is the President's Volunteer Service Award (PVSA)?

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The President's Volunteer Service Award (PVSA) is a national recognition program that was established in 2003 to honor our country's most committed volunteers. An initiative of the Corporation for National and Community Service, the award is administered by Points of Light, which works with certifying organizations to verify that applicants meet the criteria.

The Fullerton Service League of Boys was approved as a certifying organization in 2016. In this capacity, we have been entrusted by the PVSA to verify volunteer hours in accordance with their guidelines.

A PVSA Award is *not* a SLOBs award. We help establish procedures to ensure compliance with PVSA eligibility and other program requirements. We are committed to upholding the standards of a certifying organization. Some things that count toward SLOBs awards, such as hours for donations, are explicitly excluded from the PVSA. However, as a certifying organization, we can count outside, non-SLOBs volunteer hours toward a President's Volunteer Service Award provided a member meets all of our club obligations and provides proper documentation.

For more information about this program, please contact our Vice President of Hours and Awards and visit the PVSA website, <http://www.presidentialserviceawards.gov>.

## From the PVSA Website:

The President's Volunteer Service Award (PVSA) is the premier volunteer awards program, encouraging citizens to live a life of service through presidential gratitude and national recognition.

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We partner with organizations to deliver the PVSA to our nation's volunteers. Certifying organizations (COs) are an essential part of the PVSA equation. A CO is an organization that has been granted authority through an application and review process to administer the PVSA to volunteers. We look to COs to verify that volunteers meet all requirements to be awarded the PVSA.

# PVSA Award Levels

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## AWARD LEVELS

PVSA requirements vary by age. Boys under 16 (“teens”) must perform a minimum of 50 community service hours in a SLOBS calendar year to receive the first level of the award, while boys 16 and over (“young adults”) must complete at least 100 hours to receive the same recognition.

HOURS BY AWARD	BRONZE	SILVER	GOLD
Teens (11-15)	50-74	75-99	100+
Young Adults (16-25)	100-174	175-249	250+

## CALENDAR

The PVSA requires certifying organizations to set a 12-month calendar during which volunteer hours must be completed. For simplicity’s sake, Fullerton Service League of Boys has opted to make our PVSA calendar the same as our SLOBs calendar: May 1-April 30. All volunteer hours must be completed by April 30th.

## AGE CATEGORY

To qualify for Teens (ages 11-15), the youth must be age 15 and under, for a minimum of 7 months within the 12-month SLOBs calendar year. Teens who are age 16+ on December 1st are eligible for Young Adults (16-25).

# How Hours are Earned

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SLOBs members may apply community service hours toward the PVSA from three separate categories:

## **SLOBs VOLUNTEER HOURS**

All SLOBs hours count toward the PVSA *except*:

- Hours awarded for donations
- Hours awarded but not served for a cancelled event
- Any other hours explicitly excluded from PVSA credit

## **SLOBs SUPPORT HOURS**

Because SLOBs is a non-profit organization, we can count hours spent in support of our club towards PVSA awards. Fulfilling leadership duties does not qualify; however, time spent planning and setting up events does. Guidelines as follows:

### **Boys Leadership Council:**

- 3 SLOBs service hours per year that can also be entered in Track it Forward and applied towards SLOBs awards & the PVSA
- 3 “Outside Service” hours that can only be applied toward the PVSA

### **Other Youth Leadership Positions** (Volunteer Coordinator, Donations Chair, etc.)

- Hour-for-hour credit (rounded to the nearest half hour) for any time spent planning or setting up, with a maximum of two hours credit per event.
- No double dipping: You may not count extra support hours if they coincide with the actual event.

Any club member who feels his efforts will exceed the 2 hour maximum per event should contact the VP Hours & Awards.

## **OUTSIDE VOLUNTEER HOURS AND 25 HOUR MAXIMUM**

Many volunteer service hours outside of SLOBs, including for school, boy scouts, hospital, or another community group, *may* count towards the PVSA. Some service hours, primarily volunteer service that is not part of a structured group volunteer activity, may have a 25-Hour maximum per year. For example, fostering a dog for an animal shelter falls into this maximum and only up to maximum 25 hours are eligible for PVSA.

Some examples of services NOT eligible include: serving family members (for example helping your teacher mom in her classroom or tutoring a sibling does not qualify), donating funds, political lobbying, religious instruction, conducting worship services, proselytizing, and court ordered community volunteer service.

Contact the VP Hours & Awards for outside volunteer service eligibility or if the 25 Hour Maximum cap per year is applicable.

## Tracking & Reporting PVSA Hours

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As of now, we do not have the capacity to track PVSA Hours electronically. Please *do not* enter outside service hours or SLOBs support hours into Track-it Forward.

### TRACKING HOURS

To help you set goals and keep track of your hours as you work toward the PVSA, we have created a **PVSA Hours Tracker Form** (attached). This form is optional and for your personal use only.

### SUBMITTING PAPERWORK FOR THE PVSA

Eligible award recipients must complete the **President's Volunteer Service Award Application** and **Outside Service Hours** Form (both attached) and submit to the VP Hours & Awards by June 1st. Applications can be submitted earlier but no applications will be accepted after June 1st.

All applications will receive an email confirming receipt of PVSA application. If you do not receive an email confirmation within 72 hours of submission, it is your responsibility to contact the VP Hours & Awards to ensure your PVSA application was received.

### REPORTING OUTSIDE SERVICE HOURS

The PVSA requires us to verify all service hours. As such, we have created an **Outside Service Hours form** (attached) which you can use to detail non-SLOBs volunteer work. You must receive a signature from a supervising adult for every entry. If you can submit official documentation from another organization detailing your service, you do not need to fill out this form.

## OTHER REQUIREMENTS

Only members in good standing are eligible to apply for PVSA: youths must attend a minimum of four (of six) SLOBs meetings during the SLOBs calendar year (parent mentor to attend two of six meetings); and perform minimum 25 hours of service with our philanthropies (parent mentor must serve minimum 5 hours).

Additionally, only United States citizens or lawful permanent residents of the United States are eligible for PVSA.

## Award Presentation

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The VP Hours & Awards will order awards for all PVSA recipients over the summer so they are available for presentation at the first meeting of the year. Our award package includes a certificate, a signed letter from the President of the United States, and a lapel pin (if the lapel pin is not available, it will be substituted with an appropriate replacement). The Fullerton Service League of Boys covers the cost for all awards.

# Fullerton Service League of Boys

## PRESIDENT'S VOLUNTEER SERVICE AWARD APPLICATION

### MEMBER INFO

Member \_\_\_\_\_ Parent \_\_\_\_\_

Member's date of birth: \_\_\_\_\_

PVSA Award category: ☐ Teen (11-15) ☐ Young Adult (16-25)

To qualify for a teen award, you must be age 15 or younger, this past November 30th.

### SERVICE INFO

Dates of service (must fall within SLOBs calendar year): \_\_\_\_\_ to \_\_\_\_\_

SLOBs service hours (excluding donations): \_\_\_\_\_

Outside service hours, if applicable: \_\_\_\_\_

**TOTAL SERVICE HOURS:** \_\_\_\_\_

Please attach Outside Service Hours form or other documentation as proof of hours served outside of Fullerton Service League of Boys.

I attest to the accuracy of the hours reported. I certify that I am a citizen of the United States of America or lawful permanent resident of the United States of America.

\_\_\_\_\_  
Member (Signature) Date

\_\_\_\_\_  
Parent Mentor (Signature) Date

**Approved by:**

\_\_\_\_\_  
President, Fullerton Service League of Boys Date

\_\_\_\_\_  
VP Hours & Awards, Fullerton Service League of Boys Date

# Fullerton Service League of Boys

## Outside Service Hours

**For use by President's Volunteer Service Award applicants only.**

Please attach to President's Volunteer Service Award Application. If you have official hours documentation from another organization, submit the other organization's official documentation.

Member \_\_\_\_\_ Parent \_\_\_\_\_

Organization	Description of Service	Date & Hours	Adult Signature of Representative
TOTAL HOURS			

***I attest to the accuracy of the hours reported above, and I understand that they do not count toward my Fullerton SLOBs requirements.***

\_\_\_\_\_  
Member (Signature)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Mentor (Signature)

\_\_\_\_\_  
Date



## Fullerton Service League of Boys: PVSA Hours Tracker

*Use of this form is optional and is intended to help members track progress towards achieving the PVSA.*

*Timeframe: all hours must fall during a single SLOBs calendar year, May 1-April 30.*

**SLOBs Service:** Hands-on volunteer hours as logged on Track-it Forward. *No donations.*

**SLOBs Support:** Hours spent in support of our club. See PVSA manual for details.

**Outside Service:** Hours spent volunteering outside of SLOBs (for church, school, etc.)

**SLOBS YEAR:** \_\_\_\_\_

**VOLUNTEER:** \_\_\_\_\_

[illegible]